

PRODUCT DISCLOSURE SHEET

Read this Product Disclosure Sheet before you decide to take up the Product. Be sure to also read the general terms and conditions. Seek clarification from us if you do not understand any part of this documents or general terms. The information provided in this Product Disclosure Sheet is valid as at 01.08.2022.

Product Name: Burglary Insurance

1. What is this product about?
This Burglary policy provides insurance protection against incidents of theft to your property.
2. What are the coverage and exclusions provided?
This policy covers loss or damage to the property insured whilst contained in the specified business or trade premises arising from;
 - Theft consequent upon actual, forcible and violent entry into the premises
 - Theft or any attempt thereof by a person feloniously concealed on the said premises
 - Resulting of armed robbery
 - Resulting in damage to the property insured and premises due to such Theft or any attempt thereof.

Premises mentioned shall not include any yard, garden, outbuilding or other appurtenances unless specifically included in the schedule.

You can either insure your property on Full Value or First Loss basis:

- i. FULL VALUE BASIS
This basis is adopted when there exists a possibility of your entire property insured being stolen at any one time. You must ensure adequacy of the sum insured since the insurance will be subject to the Average Clause and you will not be fully indemnified at the time of loss if the property is under insured. The correct sum insured should be what you consider to be the highest value at risk at any one time.
- ii. FIRST LOSS BASIS
This basis is adopted when is it not possible for your entire property insured to be stolen at the same time. The sum insured shall be based on your assessment.

This policy does not cover certain losses such as:

- Any person lawfully in the premises or a member of your premises
- Strike, riot and civil commotion
- If the premises is unoccupied for a period exceeding 30 consecutive days
- Confiscation by order of any Government or Public Authority
- War and related risks
- Radioactive and nuclear energy risks
- Any act of terrorism

Note: This list is non-exhaustive. Please refer to the sample policy contract for the full list of exclusions under this policy.

Duration of cover is for one year. You need to renew your insurance policy annually.

3. How much premium do I have to pay?
The total premium that you have to pay may vary depending on the underwriting requirements of the insurance company.

- Standard cover : BND_____
- Rate applicable : _____%

The estimated total premium that you have to pay is : BND_____

Note: This policy is subject to minimum premium of BND75.00.

4. What are the fees and charges that I have to pay?

- Stamp duty BND0.25 and
- When we sell a policy through insurance agent or broker, the insurer pays a percentage of commission from the total premium to the insurance agent or broker.

5. What are some of the important notes that customer should know?

- Duty of Disclosure – Statement Pursuant To Section 37(4) of the Insurance Order 2006 – You are to disclose in this proposal form fully and faithfully all the facts which you know or ought to know, otherwise the policy issued hereunder may be invalidated.
The above duty of disclosure shall continue until the time your contract of insurance is entered into, varied or renewed with us. You also have a duty to tell us immediately if at any time after your contract of insurance has been entered into, varied or renewed with us, any of the information given is inaccurate or has changed.
- You should take all reasonable precautions to prevent theft incidents
- If your property amount insured is less than the actual value at the time of loss (i.e., under insurance) you are deemed to be self-insuring the difference.
- Excess, being the amount, you have to bear before we indemnify you.
- You must inform your insurance intermediary or us in writing on any material changes during the policy period so that the necessary amendments are endorsed to your policy.
- This insurance is subject to 60 days Premium Warranty, i.e. the premium due must be paid and received by the insurer within sixty (60) days from the inception date of this policy/endorsement/renewal certificate. Failure to pay the premium within this period, the contract is automatically cancelled and insurer is entitled to the pro-rata premium on the period they have been on risk.
- Policy Renewal – Depending on the circumstances of the loss or claims made during the term of policy, we may review the policy terms and conditions upon renewal or decline renewal.
- Claims – Upon the happening of an accident which gives rise to a claim, you shall notify us immediately.

Note: This list is non-exhaustive. Please refer to the policy contract for the full list of terms and conditions under this policy.

6. What do I need to do if there are changes to my contact details?

It is important that you inform us of any changes in your contact details to ensure that all correspondences reach you in a timely manner.

7. What happens in the event of cancellation?

Upon cancellation any refund of the premium would be based on the conditions stipulated in the policy contract. No refund premium is allowed if there is a claim under the policy.

8. What is a notice of expiry?

A notice of expiry is a reminder to notify that your policy is due for renewal

9. What happens in the event that insurance agent ceases to operate?

You may get your insurance needs from any authorized agent or directly from the insurer.

10. What are the documents that I need to submit to apply for this product?

You will need to submit a duly completed Proposal form.

11. Where can I get assistance and redress?

If you have difficulties, you must contact us at the earliest possible. You may contact us at:

Head Office: Units 12 & 13, Block A Regent Square

Spg 150, Kg Kiarong

Bandar Seri Begawan BE1318

Negara Brunei Darussalam

Fax: (673) 2 454277 Tel: (673) 2 226222, 2233999

E-mail: insurance@national.com.bn

Branch Office: Unit 20, Block C, Lot 8989

Jalan Pandan Tujuh, Kuala Belait KA1931

Fax: (673) 3 342191 Tel: (673) 3 331222, 3 336468

E-mail: kb@national.com.bn

If your query or complaint is not satisfactorily resolved by us, you may contact Financial Consumer issues, Brunei Darussalam Central Bank via e-mail at fci@bdcb.gov.bn or walk-in at their address as follows:

Financial Consumer Issues

Brunei Darussalam Central Bank

Level 7, Ministry of Finance and Economy Building

Commonwealth Drive BB3910

Brunei Darussalam

Tel: (673) 2 380007

12. Where can I get further information?

Should you require additional information about our Fire Insurance or any other types of insurance product, you can contact us at our Head Office or our branch office or our insurance agents or visit www.national.com.bn

The terms and conditions indicated in this Product Disclosure Sheet are indicative and not binding on us. The final terms and conditions are as stipulated in the insurance policy after our assessment,